

HESSLE RANGERS CIC

Company Number: 13278227

Directors: R Skelton, A Newton, M Kelsey, G Thompson, PG Bilsdon. Treasurer: J Bilsdon

Registered Office: 5 Earls Court, Henry Boot Way, Hull, HU4 7DY.



www.hesslerangers.co.uk



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CHARTER STANDARD
COMMUNITY CLUB

CLUB PLAYING RULES

These are the playing rules for Hessle Rangers CIC. The Football Club is FA charter standard and affiliated to the East Riding County Football Association (ERCFA). The company articles of Hessle Rangers CIC are documented separately.

1. OBJECTIVES

The objectives of the Football Club shall be coaching, training and to arrange association football matches together with related social activities for the community.

2. CLUB ETHOS/PHILOSOPHY

Hessle Rangers CIC is an inclusive football club that exists to help players of all ages, sexes, races and abilities participate and enjoy the game of football.

The club prioritise personal development and strives to improve individuals as players and people within a team framework.

Hessle Rangers CIC believes in playing the game fairly and in the right spirit and insist that respect is shown to referees, coaches, team mates, opposition players, fans and parents by everyone representing the club, and as such it is the Clubs Policy to follow the FA Respect programme.

Hessle Rangers CIC expects all volunteers, coaches, players and those attending matches and club events to behave within the rules set out by the Football Association, the local authority and the relevant league at all times and to abide by the club's code of conduct and in accordance with child protection regulations.

3. STATUS OF RULES

These rules (the Club Playing Rules) shall form a binding agreement between the Club and its members and between each member of the Club.

4. RULES & REGULATIONS

- a. The Football Club shall have the status of an Affiliated Member Club of the Football Association by virtue of its affiliation/membership of the Football Association/County Association. The Rules & Regulations of the Football Association Limited and parent County Association Ltd and any League or Competition to which the Club has affiliation or membership for the time being shall be deemed to be incorporated into the Club Rules.
- b. No alteration to the Club Rules shall be effective without prior written approval by the Parent County Association.
- c. The Club will also abide by The Football Association Child Protection Policies, Codes of Conduct, Equal Opportunities and Anti Discrimination Policy.

5. ASSOCIATED MEMBERSHIP

The members of the club from time to time shall be those persons registered with the Football Association and leagues affiliated to the ERCFA as a player, coach, manager or other volunteer.

6. RESIGNATION & EXPULSION

- a. A member shall cease to be a member of the Club if, and from the date on which, he/she gives written notice of their resignation. A member whose annual membership fee or further subscription is more than 2 months in arrears shall have deemed to have resigned.
- b. The Club Playing Committee shall have the power to expel a member when in their opinion it would not be in the best interests of the Club for them to remain a member. Written notice of appeals shall be made within 14 days of expulsion being given.
- c. A member who resigns or is expelled shall not be entitled to claim any share of any Club Property.
- d. Two strike rule. Any individual coach/manager/volunteer charged for a second time within 3 years by the ERCFA, Hull & District Youth Football League or East Riding Girls Football League with misconduct will be told to leave the club. Any team charged for a second time within 3 years by the ERCFA, Hull & District Youth Football League or East Riding Girls Football League with failing to control their players and/or spectators will be temporarily suspended and potentially suspended longer-term or folded by the club at the committee's discretion. All players/teams will have a right of appeal to the committee.

7. CLUB PLAYING CLUB PLAYING COMMITTEE

- a. The Club Playing Committee shall consist of the following Club Officers: Chairperson, Vice Chairperson, Treasurer, Secretary, Assistant Secretary, Welfare Officer, Volunteer Co-ordinator/Coach Development Officer, School Club Link/Liaison Officer, Fundraiser, Publicity Officer and Minutes Secretary, elected at an Annual General Meeting, and each team shall have at least one and up to 2 other members. The Club Playing Committee shall also elect a President and Vice Presidents who shall serve on or attend Club Playing Committee meetings and be entitled to vote. The club may also invest Life Membership as decided by the Club Playing Committee. The Club Playing Committee may also appoint sub Club Playing Committees were necessary.
- b. Each Club Officer and Club Playing Committee Member shall hold office from the date of appointment until the next Annual General Meeting unless otherwise resolved at a Special General Meeting. One person may hold no more than two positions of Club Officer at any time. The Club Playing Committee shall be responsible for the management of all the affairs of the Club. The Club Playing Committee shall have the power to incorporate subsidiary rules and requirements to enable the operation of fund raising activities. Decisions of the Club Playing Committee shall be made by a simple majority of those attending the Club Playing Committee meeting. The Chairperson of the Club Playing Committee meeting shall have a casting vote in the event of a tie. All Club Playing Committee meetings shall be presided over by the Chairman, or in their absence the Vice Chairman or a member selected by the Club Playing Committee present. The quorum for the transaction of business of the Club Playing Committee shall be five.
- c. Decisions of the Club Playing Committee taken at meetings shall be entered into the Minute Book of the Club to be maintained by the Club Secretary or other appointed person.
- d. Club Playing Committee meetings shall be held normally on the first Monday of each month unless notified otherwise a minimum of eight meetings shall be held each year. Any member of the Club Playing Committee may call a special meeting of the Club Playing Committee by giving not less than 7 days' notice to all members of the Club Playing Committee.
- e. An outgoing member of the Club Playing Committee may be re-elected. Any vacancy on the Club Playing Committee which arises between Annual General Meetings shall be filled by a member

proposed by one and seconded by another of the remaining Club Playing Committee members and approved by a simple majority of the remaining Club Playing Committee members.

- f. Save as provided for in the Rules and Regulations of The Football Association and the County Association to which the Club is affiliated, the Club Playing Committee shall have the power to decide all questions and disputes arising in respect of any issue concerning the Club Rules.
- g. The Club Playing Committee give the power to the directors of Hessle Rangers CIC to make relevant decisions on their behalf for the day to day running of the club affairs.
- h. A Club Playing Committee member who fails to attend three consecutive meetings without apologies or explanation shall be suspended, until, a satisfactory explanation is obtained by the Secretary or Chairman

8. ANNUAL AND SPECIAL GENERAL MEETING

- a. An Annual General Meeting (AGM) shall be held in each year to:
 - receive a report of the activities of the Club over the previous year
 - receive a report of the Club's finances over the previous year
 - elect the members of the Club Playing Committee
 - to consider resolutions & rule amendments
 - consider any other business relevant to the AGM.
- b. All member teams MUST be represented at the Annual General Meeting by the team Manager/Coach or a responsible person nominated in their absence. Failure to attend WILL result in a fine, to be decided by the Club Playing Committee, being levied on the team.
- c. Nominations for election of members as Club Officers or as members of the Club Playing Committee shall be made in writing by the proposer and seconder, both of whom must be existing members of the Club, to the Club Secretary not less than 21 days before the AGM. Notice of any resolution to be proposed at the AGM shall be given in writing to the Club Secretary not less than 21 days before the Meeting.
- d. A Special General Meeting (SGM) may be called at any time by the Club Playing Committee and shall be called within 21 days of the receipt by the Club secretary of a request in writing signed by not less than five members stating the purposes for which the meeting is required and the resolutions proposed, business at an SGM may be any business that may be transacted at an AGM.
- e. The club secretary shall send to each member at their last known address written notice of the date of a General meeting together with any resolutions to be proposed at least 14 days before the meeting
- f. The quorum for a General Meeting shall be ten (10) members.
- g. The Chairman, or in their absence, a member selected by the Club Playing Committee, shall take the chair. Each member present shall have one vote and resolutions shall be passed by a simple majority. In the event of an equality of votes the Chairperson of the meeting shall have a casting vote.
- h. The Minutes secretary, or in their absence a member of the Club Playing Committee, shall enter minutes of General Meetings in the Minute book of the club.

9. CLUB TEAMS

- a. At its first meeting following each AGM, the Club Playing Committee shall appoint a Club Member to be responsible for each of the Clubs football teams. The appointed members shall be responsible for

managing the affairs of the team. The appointed members shall present to the Club Playing Committee at the last meeting before the AGM a written report on the activities of the team.

- b. The Club colours shall be Sky Blue & White Stripe Shirts, Black Shorts & Black Socks, for any competition entered as Hessle Rangers. This will only be deviated from if there is a genuine clash of colours. Then change colours of Navy shirts, shorts and socks should be worn. All teams must wear Pendle kit ONLY. The fine for teams wearing unauthorised kit will be £250. This applies to all teams' kit or training wear. The club shop is <http://hessle-rangers-fc.pendlesportswear.co.uk/>. Any sponsorship, payments or invoices shall be notified to or made through the Company Treasurer.
- c. All administrative affairs concerning any team in the Club shall be under the overall control of the Club Secretary through the Club Playing Committee.
- d. No Team shall be entered for any League, Tournament, or Competition bearing the name "Hessle Rangers CIC" (in part or full), without the approval of the Club Secretary, Chairman or Club Playing Committee.
- e. There is a complete ban on all Hessle Rangers teams entering tournaments on the club's main tournament weekend and the Girls tournament date, if applicable. Club will withdraw the team formally in such an event. In the event that the matter comes to light after the event, the team will be fined £250.

10. CLUB PLAYING FINANCES

- a. The income and assets of the Club (the Club Property) shall only be applied in the furtherance of the objects of the Club.
- b. The Club Playing Committee shall have the power to authorise the payment of remuneration and expenses to any member of the Club and to any other person or persons for services rendered to the Club.
- c. All funds and subscriptions shall be for the sole use of the Club as the Club Playing Committee shall decide. Each team shall appoint a person to be responsible for collection of fees & subscriptions. Team accounts shall be kept and submitted with balances at each monthly meeting. With the approval of the Club Playing Committee teams may hold individual funds under the same conditions as above but must make a "statement of intent" and submit an Annual Financial Statement for the funds to the Company Treasurer one month prior to the AGM.
- d. On application to the Club Playing Committee the Club will consider paying or reimbursing up to 100% of the cost of any courses, workshops etc., that are required for the administration of teams or other duties involved in the successful operation of the club. If the recipient of these funds should leave the club it would be a condition that they should be paid back to the club at the following rates: one to 12 months 75%, 12 to 24 months 50%. 24 to 36 months 25%. A written acceptance of these conditions must be signed by applicant.

11. GENERAL

- a. Resolutions and Decisions of the Club Playing Committee shall be binding upon all teams, players, officials & members thereof until they are rescinded or varied at a General Meeting or by a majority vote of the Club Playing Committee as appropriate.
- b. The playing kit or equipment which may be purchased or sponsored for a Club team and /or used by individuals whilst members of a Club team shall remain the property of the Club except by a decision of the Club Playing Committee. All said kit and equipment shall be returned in good condition to a Custodian of the Club. Non compliance may result in costs being levied by the Club Playing Committee.

- c. Any costs, fines or encumbrances incurred by a member, parent or supporter of the Club shall be their responsibility for settlement, payment or reimbursement within 14 days of notice being given in writing. Otherwise an immediate suspension from football related activity may be invoked. The suspension and any costs involved shall be notified to the relevant football authorities, except by agreement of the Club Playing Committee. Said costs incurred by a junior member shall be reimbursed by a parent or guardian. Any costs, fines or encumbrances, other outstanding financial requirements as covered by these rules or other sums approved by the Club Playing Committee that remain outstanding at the end of a playing season (normally 31st May) may result in the person or persons responsible, as defined within the relevant rules, being dealt with by a club disciplinary and/or placed on the ERCFA defaulters list or being subject to legal action.
- d. All members are expected to wherever possible take part in, assist with or support any events or activities arranged by or on behalf of the Club. Members shall not organise or take part in events or competitions under the name of "Hessle Rangers CIC" (in part or full) without the permission of the Club Playing Committee.
- e. The Club, Club Playing Committee, directors or other officials of the Club shall not be held responsible for any fatality, injury, damage or loss occurring to, caused by or sustained by any person or their property whilst they are engaged in, taking parting or watching any activity that is arranged or organised by or on behalf of the Club. It shall be an individual person's responsibility to ensure they are medically fit and able to take part or participate in any of the Clubs activities.
- f. It shall be a condition of membership of the Club that all members, players, spectators and officials show proper respect for premises and behave in a proper manner when engaged in any Club activities wherever they may be taking place and are reminded that any action that could bring the Club into disgrace or disrepute could result in the Club taking disciplinary action.

12. MEMBERSHIP FEES

- a. The Club Playing Committee decided that the Annual membership will be optional for teams from 2018/19.
- b. The fee for Junior 11-a-side, 9-a-side, 7-a-side & 5-a-side teams (U7 to U17) shall be £25 payable on registration by the player.
- c. The fee for Senior Open Age shall be £30 payable on registration by the player.
- d. Hull Boys Sunday Football League also require, in addition to the above, a £6 Registration Fee payable on submission of League Registration Form
- e. Teams may charge a single monthly fee instead of membership plus subscription.

13. ANNUAL SUBSCRIPTIONS

- a. As agreed by the Club Playing Committee each team shall be required to contribute monthly:

11 v 11 (Open Age)	£150 per team (over 10 months Aug to May = £1500)
11 v 11 (U13 to U18)	£120 per team (over 9 months Sep to May = £1080)
9 v 9 (U11 & U12)	£100 per team (over 9 months Sep to May = £900)
7v7 (U9 & U10)	£80 per team (over 9 months Sep to May = £720)
5v5 (U7 & U8)	£60 per team (over 9 months Sep to May = £540)

- b. Teams can pay the club by standing order/direct debit. It has been agreed this would be the **28th** day of each month.

- c. Teams will be **suspended by the club** if their monthly fee is not paid within 28 days of the 28th day of each month.
- d. Complete balance sheets and submit with above at each monthly meeting.

14. TEAM FUNDS

- a. These amounts are towards the costs involved for pitch use, training facilities & other Club expenses etc.
- b. The remainder of subscriptions shall be for the day to day running of teams and match day expenses such as:-
 - Payment of referees.
 - Washing of kit
 - Refreshments (Orange Juice, etc)
 - Postage
 - First Aid equipment
 - Misc. items (Football pumps, adapters, tape, etc)
- c. Requests for other kit, footballs, etc shall be considered at monthly Club Playing Committee meetings.
- d. All managers/team treasurers must keep a "cashbook" account showing income and expenditure from all sources. This is a requirement of the East Riding County Football Association.
- e. The match subscriptions handed in at each monthly meeting shall be accompanied by the clubs officially sanctioned balance/breakdown sheet. Subscriptions should not be used to supplement any Team Funds, known as "Slush Funds". (See below.)
- f. Balance sheets for Team Funds must be submitted to the Company Treasurer 14 days prior to the Clubs AGM.
- g. To clarify the situation regarding individual teams financial affairs in respect of amounts of money that are collected in addition to the previously outlined Club requirements, commonly referred to as "slush funds" the following notes must be observed:-
- h. Hessle Rangers CIC Constitution clearly states in Rule 11b that "funds and subscriptions collected in the name of and during activities involving "Hessle Rangers CIC" shall be for the sole use of the Club as the Club Playing Committee may decide". Accounts shall be kept and made available for audit.
- i. FA Rule 33 also requires that accounts be kept of all monies collected and made available for inspection when required. This also applies in ERCFA Rules.
- j. In order to define a "fund" or "monies" that fall within the above criteria, after taking advice the following points should be noted:-
- k. Any monies, sponsorship, donations (monetary or material) that are offered to or solicited by use of the name of the team or club (i.e. Hessle Rangers CIC) or by inference that it shall be used for the benefit of the team, any member, player, manager, parents or supporters. This shall then fall into the above criteria (i.e. 1 & 2 above). This shall also be taken to include "bus stops", raffles, race nights, fun runs, car boot sales, etc.
- l. If any other fundraising is to be operated by a club member, parent or supporter it should not take place during any activity involving a team with "Hessle Rangers CIC" as part of its name. It must also be made clear to any subscribers, donators, recipients or beneficiaries that the fundraising is not for the benefit of "Hessle Rangers CIC" in any way or form. Its existence and purpose should also be notified to the Club Playing Committee, examples may be Christmas Clubs, Charity Collections, etc.

- m. If funds are not for the benefit of "Hessle Rangers CIC" in any way, then administrators of these funds should be aware of legal responsibilities in respect of such things as Lotteries & Gaming Acts and the Various Taxation Laws & Regulations.
- n. All funds for the benefit of teams who are members of Hessle Rangers CIC other than the General Fund administered by the Company Treasurer shall have a clearly defined and stated purpose that shall be notified to the Club Playing Committee and all the relevant team members.
- o. Fund administrators shall be Club Playing Committee members and regularly attend meetings.