

HESSLE RANGERS CIC

Company Number: 13278227

Directors: R Skelton, A Newton, M Kelsey, G Thompson, PG Bilsdon. Treasurer: J Bilsdon

Registered Office: 5 Earls Court, Henry Boot Way, Hull, HU4 7DY.



www.hesslerangers.co.uk



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CHARTER STANDARD
COMMUNITY CLUB

HESSLE RANGERS EMERGENCY PROCEDURES

First Aid

A first aid kit is located in the gameshed, however all team managers & coaches have a first aid kit which they are responsible for ensuring is available at every training session and matches.

All team managers/coaches will be qualified in first aid in order to provide cover for matches and training sessions wherever they are taking place.

All team managers/coaches attend a Football Association emergency first aid course lasting a minimum of 3 hours and including CPR training. It must be a current and maintained certification.

*A refresher or re-certification is required every 3 years.

Should a member of the club require first aid treatment a first aider should be summoned by the quickest available means. NB. A qualified first aider should be attendance at all club sessions.

Defibrillator

The defibrillator is located in the gameshed. If you cannot recall the procedure from your FA Emergency Aid course, just turn it on and follow the spoken instructions.

Major Injury

Arrange for injured person to be taken to hospital or ring for an ambulance

a) Use your discretion as to whether to administer first aid.

b) Telephone the next of kin.

c) Record any incident or injury in your personal accident book as provided on your Football Association emergency first aid course and inform the club secretary and welfare officer.

Contacting the emergency services

When calling the emergency services it is important that they are given the following information.

Remember, when calling 999 for the police, ambulance or fire brigade, the 'control room' for these services may not be local, do not expect the operator know where your club is located.

The Club's postcode is HU13 9AS

Procedure: Keep calm, speak clearly

- Give your name – state the service(s) that you require
- Give full name, address and telephone number of the club/ facility/ school
- Location, details and time of the accident/ incident
- Number of casualties and their condition together with the details of treatment which is being administered or has been given
- Access point for ambulance
- Someone should be instructed to meet the ambulance which will aid medics to reach the casualty as quickly as possible.

Fire

On discovering a fire the nearest fire alarm must be activated. Do not attempt tackle the fire unless safe to do so (i.e. the fire can be quickly extinguished with minimum of risk to self).

It is the responsibility of the club committee to ensure that all members and staff understand the basic fire precaution arrangements and procedures:

- The location of fire alarms and how to use them
- The location of fire exits
- The location of assembly points
- The location of fire extinguishers and fire fighting equipment

In case of a fire, the gathering point is **next to the bicycle compound** away from all buildings.

If evacuation is necessary it is important remember the following golden rules:

- Do not panic – keep a clear head
- Raise the alarm and call the fire services
- Do not stop to collect personal belongings or allow others to do so
- No heroics – People before property
- Close doors behind you
- Where possible use the nearest fire exit
- Take all registers and once at the assembly point account for all participants and coaches. (The designated assembly point is the oak tree located in the centre of the car park area).
- Do not use any lifts
- Do not re-enter the building or allow others to do so until instructed by the Fire Officer in charge
- Record any incident or injury and inform the club secretary and welfare officer.

Child Protection Welfare Officer/Designated Person	Or contact Club Secretary
Victoria Thompson Mob: 07889 567559 Email: vix_t@hotmail.com	Ricky Skelton Mob: 07906206448 Email: hesslerangers@hotmail.com